



In the Name of Allah, the Compassionate, the Merciful. Praise be to Allah, Lord of the Universe, and Master of the Day of Judgment

AMERICAN MUSLIM DIVERSITY ASSOCIATION - AMDA

Address

44760 Ryan Road
Sterling Heights, MI-48314
Ph: 586 804-7130 or 248 825-3541
Board of Trustees: trustees@amda.us
Board of Rep.: representatives@amda.us
Standing Committee: semembers@amda.us

Amer Sufi (substitute) Chairman of the Board. JAVID KHATRI

Monthly AMDA Board Meeting Agenda - December 04, 2021

Date: 12/04/2021

Time: 11:00 AM - 12:30PM

Agenda items

1. Meeting starts with the name of Allah (SWT.) - Chairman 11:00 - 11:02 AM

Started with the name of Allah

2. November Board meeting minutes approval - Chairman 11:02 - 11:05 AM

November meeting minutes approved

3. Financial update 11:05 - 11:13 AM

- Income Update: Br. Shafiq
- Expenditure Update: Br. Abedin
- Check-O-Matic Account Update: Br. Anam

Br. Shafiq provided Income update via email & copies distributed by Br Amer to all

Br. Abedin provided income and expenditure updates via email & copies distributed by Br Amer to all

Br. Anam gave updates on Check-O-Matic He commented that Balance in Check-O-Matic as shown on income statement as \$121,366 be corrected to \$139,000

4. Membership and FOB renewal for 2022: All 11:13 - 11:20 AM

All members discussed and agreed on deadline to renew key fobs by end of January annually

Membership dues fees paid in December should be considered good for the following year

All members agreed that membership fee should not be paid in monthly installments

5. Renew contract for 2022 with both Imams: All 11:20 - 11:25 AM

Imam Munawarul Haque contract ends in December, thereafter it will go month to month

6. Imam selection and terms of the contract: Br. Moin/Sub-Committee: All 11:25 - 11:30 AM

Br Moin updated on the status of selection of Imam

7. Update on AMDA expansion project: Br. Moin/Sub-Committee 11:30 - 11:33AM
 Next meeting by city council in January for approval of AMDA plan
8. Br. Mwafak asked for pay raise: All 11:33 - 11:35 AM
 Members discussed weekly timekeeping of Br Mwafak for accountability, like every Friday.
 Members were asked to give their opinion on amount of raise. Range of pay suggested was \$16 to \$20
 Majority of members when polled agreed on \$18/hour
9. AMDA Board Members Board meeting attendance: Chairman 11:35 - 11:40 AM
- Board has detail discussions on importance of board member attendance in board meeting. It is understood to serve in AMDA board is voluntary but when we signed up, we need to follow AMDA's rule. Many times, we don't have quorum to make decisions because of low participation.
 - Board has decided to add *SECTION 3 Meeting Attendance below, as a reminder, from the constitution in every month's meeting agenda. SECTION 3 Meeting Attendance could be placed on top of agenda items.*
- Constitution review - SECTION 3 Meeting Attendance: 1. A member of any Board or Committee, who has failed to attend three meetings without being excused by the Chairperson prior to the meetings, shall be asked to give his explanation for the absences in writing. 2. If he fails to do so within two weeks or if his explanation is not satisfactory to the Board of Representative, the member shall lose the qualification for representing interest of regular members. 3. The Board of Representative will notify the representative members of their decision in writing.*
10. AMDA constitution amendment proposals review: All (Committee will be invited) 11:40 - 12:10 PM
11. Board meeting start time - Proposal to start after Fajr Prayer: All 12:10 - 12:15 PM
 Discussion on proposal resulted in different suggestions ie Fajr, 8 am, 10 am & 11 am
12. Tahajjud Salat once a month: Br. Molla 12:15 - 12:20 PM
13. Agenda items from Imam - Resume Khatira, monthly get together etc. 12:20 - 12:25PM
14. Open Item: All 12:25 - 12:29 PM
15. Meeting Adjourn with closing remarks and prayer. 12:29 - 12:30 PM

Board Members:

Date: 12/04/2021

P = Present A=Absent E=Excused Absent

		<u>Board of Trustees (Term):</u>	<u>Cell Phone Number</u>	<u>Email Address</u>
1	P	Br. Hafizur Rahman (2017-2022)	248-990-0521	tastah57@gmail.com
2	A	Br. Abul Hashem Molla (2017-2022)	248-525-2027	mollaah@hotmail.com
3	E	Br. Shafiq Islam (2017-2022)	586-718-9599	shafiq_19@yahoo.com
4	P	Br. Abu Ashraf (2017-2022)	586-719-2394	aburaf_007@yahoo.com
5	P	Sr. Marina Azim - Women Representation (2017-2022)	248-703-2921	mazim515@yahoo.com
6	E	Br. Javid Khatri (2018-2023)	586-718-4234	jkhatri41@yahoo.com
7	P	Br. Moin Asjad - Heritage Representation (2020-2025)	248-854-8280	moinasjad@yahoo.com
8	P	Br. Amir Sufi - Heritage Representation (2021-2026)	248-953-4789	amerx@yahoo.com

		<u>Board of Representatives (Term):</u>	<u>Cell Phone Number</u>	<u>Email Address</u>
9	P	Br. DM Noor Ruhul Alam (2021-2024)	248-247-4980	noorruhulalam@yahoo.com
10	A	Br. Abul Bashar Patwary (2019-2022)	586-202-6845	abulpatwary@hotmail.com
11	P	Br. Mohammad Ali (2019-2022)	586-879-4122	m_ali_jewel@yahoo.com
12	A	Br. Mohammad Kamrul Hasan (2019-2022)	248-506-1855	khasan81@yahoo.com
13	P	Br. Saria Sadique (2019-2022)	248-892-4433	saria.sadique@gmail.com
14	E	Br. Zainul Abedin (2020-2023)	313-575-7711	zabedin90@gmail.com
15	A	Br. Toufique A Bhuiyan (2021-2024)	313-409-9342	taufiqueb@gmail.com
16	E	Br. Ahmed Khan (2021-2024)	586-907-3538	ajkhan@yahoo.com
17	P	Br. Mohammad Ashabul Anam (2021-2024)	502-262-9873	maanam03@gmail.com

		<u>Standing Committee (Term):</u>	<u>Cell Phone Number</u>	<u>Email Address</u>
18	A	Br. Mustafa Chmeiseh (2020-2022)	586-999-0101	mustafa.chmeiseh@gmail.com
19	A	Br. Tony Tweed (2020-2022)	248-310-5775	ttweed98@gmail.com
20	P	Br. Saad Farooqi (2020-2022)	248-525-9724	saad.farooqi@gmail.com
21	A	Br. Tanvir Rahman (2020-2022)	317-998-3339	rifat_139@yahoo.com
22	A	Br. Zia Ul Haq (2020-2022)	947-205-0034	ziaul12@yahoo.com
23	A	Br. Mohammed Rafique Uddin (2021-2023)	901-501-7306	jaintiapur@yahoo.com

Guest Attendee:
